



Referral Procedures

Do you believe your child is academically gifted? Would you like to have your student evaluated for possible gifted services?

➔ If your child **is** currently enrolled in Hampton City Schools, ask your school counselor for a referral/consent form and parent rating scale, and return those forms to the school counselor.

➔ If your child **is not** currently enrolled in Hampton City Schools, you must have a Hampton address before we can evaluate your child.

If you have a Hampton address, then please submit the following information:

1. Referral Form
2. Parent Consent and Rating Scale
3. Teacher or school email address or fax number so we can obtain a teacher rating scale from your child's current or previous teacher(s)
4. Copy of your child's most recent report card
5. Copy of all available standardized test scores for your child
6. Brief written description of why you believe your child needs gifted services

All forms should be sent to the DAAE office. They may be mailed, emailed, hand delivered, or faxed. When all information is received, we will put your child on the list for ability testing, as needed.

If you are moving into Hampton over the summer, please go ahead and enroll your child in one of our schools (to reserve a space in one of the special programs available).

Ability testing for gifted eligibility is done in late August, and is on-going throughout the school year. Should your child be found eligible for full-time gifted services, we will make the transfer to Spratley Gifted Center at that time. We do offer gifted resource classes at all of our elementary schools.

➔ Important to remember:

Due to the high number of referrals we receive, the eligibility process is quite lengthy, and can take up to 90 days.

DAAE Contact information:

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